

OFFICE USE ONLY		STATUS			
ID NUMBER	ENTRY GRADE	ENTRANCE DATE	WITHDRAWAL DATE	RE-ENTRY DATE	GRADUATION DATE
		D D - M M - Y Y	D D - M M - Y Y	D D - M M - Y Y	D D - M M - Y Y
TEST DATE:					
ESL:					
SCHOOL BUS:					
SCHOOL LUNCH:					

# KOREA KENT FOREIGN SCHOOL

## APPLICATION FOR ADMISSION



<div> <div></div> <div>PICTURE 3X4cm</div> </div>	NAME OF THE STUDENT					
	GRADE LEVEL			APPLYING YEAR	SIBLING APPLYING ALSO	
	CURRENT		APPLYING		~	YES NO
	IS STUDENT IN KOREA NOW?		IF NO, WHEN DOES THE STUDENT ARRIVE IN KOREA?		CONTACT NUMBER	
	YES	NO				
MEMO						

## KKFS SCHOOL WIDE LEARNING EXPECTATIONS

### MISSION:

We strive to develop students who are mindful, caring and inquiring

### LEARNING EXPECTATIONS:

- ▶ **Critical thinking** – students explore, reflect, and apply their knowledge as independent problem solvers
- ▶ **Communication** – they communicate effectively in English
- ▶ **Creativity** – they develop their imagination and creativity through experimentation and self-expression
- ▶ **Mindfulness** – they are critically aware of themselves and others and choose their attitude for the benefit of themselves and the greater good
- ▶ **Diversity** – they embrace diversity



Wise application of knowledge requires good character to do it. Good character depends on good attitudes. Our students will produce their best results when we train them to have the best character attitudes of:

- |              |                |
|--------------|----------------|
| ▶ Integrity  | ▶ Self-control |
| ▶ Spark      | ▶ Grit         |
| ▶ Curiosity  | ▶ Courage      |
| ▶ Confidence | ▶ Empathy      |
| ▶ Gratitude  | ▶ Optimism     |

## QUALIFICATIONS AND REQUIREMENTS

### QUALIFICATIONS FOR ADMITTANCE

All students applying to KKFS must meet one of the following qualifications as required by the Republic of Korea Ministry of Education:

1. A student having one or both parents holding a nationality that is not South Korean as verified by an Alien Registration Card and a Korean Family Registry.
2. A student that has resided overseas, consecutively or non-consecutively, for at least three years, 1095 days, as verified by the "Entry and Exit Certificate" issued by the Korean Immigration Department and having Korean parents.

### REQUIRED DOCUMENTS

- 1 Application Form with two recent Pictures (Size 3x4 cm)
2. Photocopies of valid passport for applicant, father and mother  
(If applicant holds dual passport, please submit both copies)
3. Official transcripts from current and last three school years
4. Teacher's Recommendation
5. Applicant's self-introduction essay
6. Completed medical record form(including immunization form)
7. Copy of recent standardized test results if available
8. Non-refundable admission processing fee of 200,000won

### ADDITIONAL DOCUMENTS BY ELIGIBILITY CATEGORY

#### A Foreign Parent(s)

- i. Copy of Valid Alien Registration Card or 외국국적동포내거소신고증
- ii. Non-Korean Citizen Holding Statement
- iii. Korean Family Registry, if applicable (가족관계증명서)

#### B 3 Years Overseas

- i. Certificate of the Facts Concerning the Entry & Exit Record(출입국사실증명서) : 1095 days
- ii. Or official Report Cards for 6 Semesters from schools abroad

#### C Transfer from other Accredited International School(s)

- i. Enrollment certificate from previous school which containing applicant's eligibility to admit
- ii. Documents that prove above eligibility is still valid

If you desire additional information that is not in our packet, please contact us.

**Tel : 82-2-2201-7091/2**

**Fax: 82-2-2201-7090**

**E-mail : [kkfs@kkfs.org](mailto:kkfs@kkfs.org)**

**Homepage : [www.kkfs.org](http://www.kkfs.org)**

## PERSONAL INFORMATION

### STUDENT INFORMATION

LAST NAME/FAMILY NAME				FIRST/MIDDLE NAME				PREFERRED NAME													
GRADE LEVEL			BIRTHDAY			AGE	ENGLISH			FIRST LANGUAGE											
CURRENT				APPLYING				D	D	-	M	M	-	Y	Y		GOOD	FAIR	POOR		
SEX	CITIZENSHIP												PLEASE CHECK ONE								
M	F													A. FOREIGN PARENT(S)		COUNTRY		B. 3 YEARS		COUNTRY	
COUNTRY OF BIRTH						C. TRANSFER FROM INTERNATIONAL SCHOOL						NAME OF SCHOOL									
ALIEN REG. CARD NO.						PASSPORT NO.						EXPIRATION DATE									
												D D - M M - Y Y									
KOREAN ID NO. (IF APPLICABLE)						PASSPORT NO.						EXPIRATION DATE									
												D D - M M - Y Y									
STUDENT CELL. PHONE						STUDENT E-MAIL															
						@															

### FAMILY INFORMATION

MARITAL STATUS			RELIGIOUS AFFILIATION			HOME NUMBER			
MARRIED	SEPARATED	SINGLE PARENT							
RESIDENTIAL ADDRESS IN KOREA								ZIP CODE	
PRINT IN KOREAN IF POSSIBLE								-	

#### FATHER

LAST NAME		FIRST/MIDDLE NAME		CITIZENSHIP		ENGLISH	
						GOOD FAIR POOR	
PASSPORT NO. (OR KOREAN ID NO.)		NAME OF COMPANY		OFFICE PHONE		FAX	
CELL. PHONE			E-MAIL				
			@				

#### MOTHER

LAST NAME		FIRST/MIDDLE NAME		CITIZENSHIP		ENGLISH	
						GOOD FAIR POOR	
PASSPORT NO. (OR KOREAN ID NO.)		NAME OF COMPANY		OFFICE PHONE		FAX	
CELL. PHONE			E-MAIL				
			@				

#### SIBLINGS

NAME (OMIT THE FAMILY NAME)		SEX	SCHOOL ATTENDING		GRADE
		M F			
		M F			
		M F			

### EMERGENCY CONTACT

NAME		PHONE NUMBER		RELATIONSHIP	

## ACADEMIC INFORMATION

### EDUCATIONAL BACKGROUND

PLEASE LIST THE PREVIOUS SCHOOLS STUDENT HAVE ATTENDED (BEGIN WITH MOST RECENT)

NAME OF THE SCHOOL	COUNTRY/CITY	SCHOOL PHONE NO.	PRINCIPAL	LANGUAGE OF INSTRUCTION	ATTENDED FROM ~ TO (YEAR/MONTH)	GRADE

HAS THE STUDENT EVER REPEATED A GRADE?	YES	NO	IF YES, WHICH GRADE ?	
HAS THE STUDENT EVER SKIPPED A GRADE?	YES	NO	IF YES, WHICH GRADE ?	
HAS THE STUDENT PARTICIPATED IN AN ESL/EFL PROGRAM?	YES	NO	IF YES, WHICH GRADE ?	
HAS THE STUDENT EVER BEEN SUSPENDED OR EXPELLED FROM SCHOOL?	YES	NO	IF YES, FOR WHAT REASON ?	
HAS THE STUDENT EVER BEEN EVALUATED FOR A LEARNING DISABILITY?	YES	NO		
HAS THE STUDENT TAKEN ANY OF THE FOLLOWINGS?	YES	NO		
TOFEL <input type="text" value="SCORE"/> SLEP <input type="text" value="SCORE"/> OTHERS <input type="text" value="TITLE OF THE TEST"/> <input type="text" value="SCORE"/>				

PLEASE LIST EXTRACURRICULAR ACTIVITIES (CLUBS, ATHLETICS, STUDENT COUNCIL, COMMUNITY SERVICE, ETC.) IN WHICH YOUR CHILD HAS PARTICIPATED.

PLEASE LIST ACADEMIC AWARDS YOUR CHILD HAS RECEIVED.

WHAT ARE YOUR CHILD'S EDUCATIONAL PLANS AFTER GRADUATION FROM KKFS?

### FOR STUDENTS TRANSFERRING FROM A NON-U.S. SCHOOL SYSTEM

COUNTRY WHERE STUDENT MOST RECENTLY ATTENDED SCHOOL

MONTH THE SCHOOL YEAR BEGINS		MONTH THE SCHOOL YEAR ENDS	
ACTUAL AGE FOR ENTERING FIRST GRADE		NUMBER OF HOURS PER SCHOOL DAY	

NUMBER OF YEARS IN KINDERGARTEN		NUMBER OF YEARS IN ELEMENTARY SCHOOL	
NUMBER OF YEARS IN MIDDLE SCHOOL		NUMBER OF YEARS IN HIGH SCHOOL	

## HEALTH INFORMATION

### MEDICAL HISTORY AND CURRENT/CHRONIC MEDICAL PROBLEMS

#### ALLERGIES

DOES YOUR CHILD HAVE ANY ALLERGIES?		YES	NO
IF YES, PLEASE EXPLAIN.			
MEDICATION	EXPLAIN		
FOOD	EXPLAIN		
OTHERS	EXPLAIN		

DOES YOUR CHILD HAVE A MEDICAL CONDITION THAT REQUIRES CONTINUOUS MEDICAL CARE?		YES	NO
IF YES, PLEASE EXPLAIN.(INCLUDING ADD, ADHD)		EXPLAIN	
IS YOUR CHILD TAKING PRESCRIBED MEDICATION REGULARLY?		YES	NO
IF YES, PLEASE EXPLAIN.		EXPLAIN	
IS YOUR CHILD USING A MEDICAL DEVICE?(SUCH AS AN INHALER)		YES	NO
IF YES, PLEASE EXPLAIN.		EXPLAIN	
HAS YOUR CHILD HAD ANY SURGERIES BEFORE?		YES	NO
IF YES, PLEASE EXPLAIN.(AND YEAR OF SURGERY)		EXPLAIN	

HAS YOUR CHILD EVER HAD A FORMAL PSYCHOLOGICAL EXAMINATION OR A HISTORY OF EMOTIONAL OR MENTAL DISTURBANCE REQUIRING MEDICATION. IF YES, PLEASE EXPLAIN AND ATTACH PSYCHOLOGICAL REPORT.

#### AUTHORIZATION

##### PERMISSION IS GRANTED FOR

TYLENOL OR IBUPROFEN	YES	NO
TREATMENT OF ILLNESS	YES	NO
EMERGENCY CARE	YES	NO

##### PERMISSION FOR EMERGENCY TREATMENT

IN THE EVENT THAT I CANNOT BE REACHED IN AN EMERGENCY, I GIVE MY PERMISSION FOR MY CHILD TO RECEIVE MEDICAL TREATMENT, INCLUDING TRANSPORT TO THE MOST ACCESSIBLE HOSPITAL, AS DEEMED NECESSARY BY SCHOOL AUTHORITIES.

PARENT/GUARDIAN SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

## SELF-INTRODUCTION ESSAY

**\*\*Applicant(Student) Use Only**

**Name:** \_\_\_\_\_

This image shows a full page of blank white paper with horizontal ruling lines. The lines are evenly spaced and run across the width of the page, providing a template for writing or drawing. There are no margins, text, or other markings present.

## STATEMENT OF NON-KOREAN NATIONALITY

**\*\*Foreign Parent(s) Only ( 외국국적 소지 부모만 기재요망)**

**Student name:**

**Nationality:**

**Parent Name**

**Nationality:**

**Passport Number:**

**Alien Registration Number:**

**I confirm that at least one parent of the student does not hold Korean citizenship.**

If it is found that one of the student's parents holds dual citizenship and one of those citizenships is Korean, then I acknowledge that the student will immediately be withdrawn from Korea Kent Foreign School and that I forfeit all rights to objection over the student's withdrawal as well as any further action taken on the part of the school to maintain its good standing with the Korean government.

**With this statement, I have submitted the following documents:**

- 1 Copy of alien registration card (외국인등록증 사본)**
- 2 Korean Family Registry (가족관계증명서)**
- 3 Certification of Deletion from Family Registry (제적 등본)**

**Date:**

**Parent Name:**

**Signature:**



## AUTHORIZATIONS

I AGREE TO GIVE PERMISSION FOR MY CHILD TO PARTICIPATE IN ALL "AWAY FROM SCHOOL" FIELD TRIP ACTIVITIES THAT ARE SUPERVISED BY THE SCHOOL:

\_\_\_\_\_  
SIGNATURE OF PARENT/GUARDIAN

\_\_\_\_\_  
DATE

I AGREE TO REIMBURSE THE SCHOOL FOR ANY ISSUED TEXTBOOKS, LIBRARY BOOKS AND OTHER SCHOOL PROPERTY LOST OR DAMAGED BY MY CHILD.

\_\_\_\_\_  
SIGNATURE OF PARENT/GUARDIAN

\_\_\_\_\_  
DATE

I AGREE TO LET KKFS RELEASE THE FOLLOWING INFORMATION TO THE PARENT TEACHER ORGANIZATION : PARENTS' NAME, HOME PHONE NUMBER, CELL PHONE NUMBER AND E-MAIL ADDRESS.

\_\_\_\_\_  
SIGNATURE OF PARENT/GUARDIAN

\_\_\_\_\_  
DATE

I AGREE TO ALLOW KKFS TO POST ANY PICTURES OF MY CHILDREN TAKEN DURING SCHOOL ACTIVITIES ON THE SCHOOL WEBSITE (WWW.KKFS.ORG) , SCHOOL CALENDAR OR KKFS BROCHURE.

\_\_\_\_\_  
SIGNATURE OF PARENT/GUARDIAN

\_\_\_\_\_  
DATE

I HEREBY CERTIFY THAT THE INFORMATION I HAVE PROVIDED IN THIS FORM IS TRUE AND CORRECT. IF FALSE OR MISLEADING INFORMATION IS FOUND TO BE PROVIDED, I UNDERSTAND THAT IT MAY RESULT IN CANCELLATION OF ADMISSION OR STUDENT WITHDRAWAL FROM KKFS.

\_\_\_\_\_  
SIGNATURE OF PARENT/GUARDIAN

\_\_\_\_\_  
DATE

HOW DID YOU LEARN OF KOREA KENT FOREIGN SCHOOL?

KKFS PARENT/FRIEND	
EMPLOYER	
INTERNET/WEBSITE	
RELOCATION AGENCY	
ADVERTISEMENT	
OTHER	

## KKFS SCHOOL BUS REQUEST FORM

**\*\*Only for the student who wants bus service**

**I/WE WOULD LIKE TO REQUEST A KKFS SCHOOL BUS TO KKFS FOR THE FOLLOWING STUDENT(S):**

<b>Name:</b> _____	<b>Grade:</b> _____	<b>Gender:</b> _____
<b>Name:</b> _____	<b>Grade:</b> _____	<b>Gender:</b> _____
<b>Name:</b> _____	<b>Grade:</b> _____	<b>Gender:</b> _____

**Home Address:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Pick up Location Requested:** \_\_\_\_\_  
**Drop Off Location Requested:** \_\_\_\_\_

### **Contact Numbers**

**Home:** \_\_\_\_\_  
**Cell Phone:** (M) \_\_\_\_\_ (F) \_\_\_\_\_

**ALL STUDENTS WHO TAKE A KKFS SCHOOL BUS MUST AGREE TO FOLLOW SCHOOL BUS RULES. (REFER TO STUDENT HANDBOOK)**

**A STUDENT WILL BE DISMISSED FROM THE BUS SERVICE FOR ANY MAJOR INFRACTION OF THE RULES OR WHEN HE/SHE IS EXHIBITING UNSAFE BEHAVIOR ON THE BUS.**

**FOR MINOR INFRACTIONS OF THE RULES, THE FOLLOWING STEPS WILL OCCUR:**

- ▶ **FIRST OFFENSE : WARNING IS ISSUED.**
- ▶ **SECOND OFFENSE: TWO-DAY SUSPENSION OF BUS PRIVILEGES.**
- ▶ **THIRD OFFENSE: TWO-WEEK SUSPENSION OF BUS PRIVILEGES.**
- ▶ **FOURTH OFFENSE: TWO-MONTH SUSPENSION OF BUS PRIVILEGES.**

**I HAVE READ AND AGREE WITH THE SCHOOL BUS POLICY OF KOREA KENT FOREIGN SCHOOL.**

**PARENT/GUARDIAN SIGNATURE:** \_\_\_\_\_  
**DATE:** \_\_\_\_\_



**Welcome to KKFS!**

**We look forward to helping your child develop into a mindful, caring and inquiring individual with the necessary skills to lead a successful life.**

**Thank you for choosing KKFS to serve you.**



## **KOREA KENT FOREIGN SCHOOL**

13, JAYANG-RO, 35-GIL, KWANG JIN GU, SEOUL, KOREA 143-833

TEL: 82-2-2201-7091~2 — FAX: 82-2-2201-7090

[www.kkfs.org](http://www.kkfs.org)